

# Beech Hill Primary School



## Nursery Applications 2025 -2026

**Review date- September 2026**

Beech Hill Primary will deal with all Nursery admissions/applications directly. **NOT** through Newcastle City Council.

An application can be requested in person, online, via post or via telephone.

**Nursery Applications:**

Children who turn 3 years old before 31<sup>st</sup> August will be eligible for a place in Nursery starting in September. If you would like your child to start Nursery sooner a January intake is available for children turning 3 between September 1<sup>st</sup> and December 31<sup>st</sup> (15hrs only and only if spaces are available). At the schools discrepancy, after your child's 3<sup>rd</sup> birthday they may be eligible to start with immediate effect, depending on number of places available. Nursery places are 15 hours per week – morning or afternoon. If we have the spaces available we may offer 30hrs to those that qualify- see the link below for the criteria.

<https://www.newcastle.gov.uk/services/schools-learning-and-childcare/childcare-and-early-years/free-early-education-and-1>

Applications should be completed and submitted in good time, ideally 6 months before your child is due to start Nursery.

**Offers:**

Offer letters will be posted out. Your child's place will need to be accepted or declined. Parents can request a morning or afternoon place for their child, we will try to meet parent's requests, however this is not always possible.

**Waiting List:**

All applicants that applied on time who are not initially offered a place will be kept on a waiting list. We will then contact you if a place becomes available. Please note that places on waiting lists can change as new applications are received. By law we must rank every new application fairly against the oversubscription criteria, regardless of the date it was received. Your child may therefore move up and down the list over time, so we are unable to give you any firm indication of how long it will be before we may be able to offer a place.

**Late Applications:**

Late applications will be dealt with after all on-time applications have been processed and places allocated.

**Over Subscription Criteria – Nursery**

This applies to Nursery ONLY. When Nursery is over-subscribed we will prioritise the admission by the following criteria –

1. If the applicant has a sibling in school currently
2. If the applicant has an EHCP and Beech Hill is the named school
3. If the applicant is a Looked after child
4. If the applicant is a child of an employee
5. Distance from applicants home to school. Distances are measured using the Council's electronic map measuring system in a straight line distance from a point in the centre of the home address to the centre of the school.